

Rotary



CREATE HOPE  
in the WORLD



Rtn. Gordon R. McNally  
RI President



# ROTARY INTERNATIONAL DISTRICT 3211

# AWARD MANUAL 2023-2024

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QUILON LAKE CITY

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**MEMBER**



Rtn. PAG LESTER FERNANDEZ  
TANGASSERI QUILON

# **AWARDS** **MANUAL**



## **GOVERNOR'S MESSAGE**

Dear fellow Rotarians,

As the District Governor of this great Rotary district, it is my honor to introduce you to the Rotary District Award Manual. This manual is an essential guide for all clubs who are committed to making a positive impact in the community around them.

This Award Manual provides detailed information on the various awards and recognitions available to clubs and Rotarians in the Zonal and District level. It outlines the criteria for each award and provides guidance on how to achieve them.

I encourage all Rotarians in our district to familiarize themselves with the Rotary District Award Manual and to strive for excellence in their service to others. By doing so, we can continue to uphold the ideals of Rotary and make a lasting impact in our communities.

Thank you for your dedication to Rotary and for all that you do to Create Hope in the world.

Yours in Rotary,

**Rtn.Dr.G.Sumithran**  
District Governor.



## **PREFACE**

Dear Rotarians,

It is with great pleasure that we present to you the Rotary District Award Manual. This comprehensive guide has been designed to provide you with all the necessary information and guidelines for the various awards offered by our district.

Rotary International has long recognized the importance of recognizing and honoring the outstanding contributions of its members. The awards and recognition programs offered by Rotary Districts are an important way to acknowledge the dedication and service of our members, and to inspire others to follow in their footsteps.

In this manual, you will find detailed information on the various awards offered by our district, as well as the criteria and requirements for each award.

We hope that this manual will serve as a valuable resource for all the clubs in applying for an award. We encourage you to review it carefully and to take advantage of the many opportunities it offers for recognition and celebration.

Thank you for your continued dedication to Rotary and for your commitment to making a positive difference in our District.

Sincerely,

**SREEKUMAR.R**

Chairman

Awards Committee

Rotary District 3211

9847070650.

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# I. GENERAL GUIDELINES

## 1. RI DESIGNATED MONTHS

July	Transition month
August	Membership and Extension Month
September	Basic Education and Literacy Month
October	Economic and Community Development Month
November	Rotary Foundation Month
December	Disease Prevention and Treatment Month
January	Vocational Service Month
February	Peace and Conflict Prevention/Resolution Month/Rotary week
March	Water and Sanitation Month
April	Maternal and Child Health Month
May	Youth Service Month
June	Rotary Fellowship Month

## 2. ABBREVIATIONS USED IN ROTARY

AG	Assistant Governor
AGM	Annual General Meeting
AGTS	Assistant Governor Training Seminar
AKS	Arch Klumph Society
APF	Annual Programs Fund
BOD	Board of Directors
BOT	Board of Trustees
BS	Bequest Society
CHC	Community Health Centre
CKDD	Chronic Kidney Disease Detection
CL	Classification
CLP	Club Leadership Plan
COG	Council Of Governors
COL	Council on Legislation
COT	Club Officers Training

CPR	Cardiopulmonary Resuscitation
CRS	Club Recognition Summary
CSR	Corporate Social Responsibility
DC	District Conference
DDF	District Designated Fund
DG	District Governor
DIR	District Interact Representative
DLT	District Leadership Team
DRR	District Rotaract Representative
DSG	District Secretary General
DT	District Trainer
DTA	District Training Assembly
DTTS	District Team Training Seminar
EREY	Every Rotarian Every Year
FAQs	Frequently Asked Questions
GETS	Governor Elect Training Seminar
GG	Global Grant
GML	Governor's Monthly Letter
GOV	Governor's Official Visit
GSE	Group Study Exchange
IPP	Immediate Past President
MAP	Monthly Action Plan
MG	Matching Grant
MOP	Manual of Procedure
MPHF	Multiple Paul Harris Fellow
NCD	Non Communicable Diseases
NGO	Non-Government Organization
NID	National Immunization Day
PAG	Past Assistant Governor
PDG	Past District Governor
PDSG	Past District Secretary General
PE	President Elect
PETS	President Elect Training Seminar

PHC	Primary Health Centre
PHF	Paul Harris Fellow
PHS	Paul Harris Society
PP	Past President
PRICE	Pre-Induction Counseling Exercise
PRID	Past Rotary International Director
PRIP	Past Rotary International President
RAFT	Rotary Annual Family Togetherness
RAG	Rotary Action Group
RC	Rotary Club
RCC	Rotary Community Corps
RFSM	Rotary Foundation Sustaining Member
RI	Rotary International
RIA	Rotary International Assembly
RIB	Rotary International Byelaws
RID	Rotary International Director
RIDE	Rotary International Director Elect
RIDMM	Rotary India Disaster Management Mission
RIEM	Rotary India Environment Mission
RIHM	Rotary India Health Mission
RILM	Rotary India Literacy Mission
RIP	Rotary International President
RIP Rep	Rotary International President's Representative
RISE	Rotary Initiative for Sporting Excellence
RISM	Rotary India Sanitation Mission
RISS	Rotary Initiative for Safe Sound
RIWM	Rotary India Water Mission
ROPE	Rotary Police Engagement
RYE	Rotary Youth Exchange
RYLA	Rotary Youth Leadership Award
SAA	Sergeant At Arms
SAD	Semi Annual Dues
SAR	Semi Annual Report

SRCC	Standard Rotary Club Constitution
T-E-A-C-H	Teacher support-E-learning-Adult literacy-Child development-Happy school
TPF	The Permanent Fund
TRF	The Rotary Foundation
TWF	The World Fund
VTT	Vocational Training Team
WCS	World Community Service
WinS	Wash in Schools

### 3.GROUPING OF CLUBS FOR AWARDS

Group A–Membership 51 & above

Group B – Membership 31 to 50

Group C–Membership Upto30

### 4.BASIC ELIGIBILITY CRITERIA FOR THE CLUB

Sl	Details of activities	Last date for completion
1.	Membership Minimum 20 Rotarians	31-08-2023
2.	Registration in Rotary Club Central www.rotary.org Semi Annual dues	31-08-2023
3.	a) Payment of first dues b) Payment of second dues	30-09-2023 31-03-2024
4.	District dues payment- All Rotarians other than spouses	30-09-2023

5.	Rotarian / Rotary News Full subscription All Rotarians other than spouses	30-09-2023
	For all Rotarians joining after December 2023. Club must have no previous dues	31-03-2024
6.	Monthly attendance report Send to the District Secretariat (as per Clause 4.090 of MOP)	Within 15 days of the last meeting of each month
7.	Monthly report of activities send to the District Awards Committee Chairman and District Governor (Online report)	20th of the subsequent month
8.	Previous year (2022-23) Accounts Finalized and audited	31-12-2023
9.	Budget for the year 2023-24 to be prepared and presented	31-07-2023
10	Clubs should maintain minutes of weekly / business meetings, board meetings, Club assembly, attendance register, roster of filled and unfilled classification, TRF contribution register, monthly contribution report etc. duly verified and certified by the Assistant Governor.	On a regular basis
11	Clubs should have uploaded their various activities in Rotary Club Central.It's screenshot is to be enclosed with monthly report.	On a monthly basis
12	Clubs Should have participated in the district Project seminar on 30.07.2023 SATRANGI	
13	Clubs should have participated in the Special Focus Projects	

14	A certificate from the Assistant Governor stating that all the above requirements have been met by the club.	On a monthly basis
<b>MONTHLY REPORTS SUBMITTED WITHOUT THE VERIFICATION SIGNATURE &amp; DATE OF ASSISTANT GOVERNOR WILL NOT BE ACCEPTED IN ANY CASE.</b>		

## **5. GUIDELINES FOR REPORTING**

- a. The activities of the club to be reported online, in the prescribed format (Page 57) to the Awards Committee Chair and District Governor, duly attested by Assistant Governor, before the last day of the succeeding month.

Special points of 25 will be awarded to those who report on or before 20th of succeeding month.

The Club IT Officer should regularly upload projects executed in My Rotary -“Rotary Club Central “of RI website & Rotary India.

This is in addition to sending reports by clubs to DG and to Awards Committee Chairman.

A soft copy of the uploaded data till date at Rotary Club Central (Rotary India) has to be submitted along with monthly report for Aug. 2023, Nov. 2023, Feb.2024 and June 2024.

- b. Activities from AGTS on 01-02-2023 till 30-06-2024 and annual planner of activities of the club, to be included along with the report of July 2023.
- c. The report to the Awards Committee Chairman should be supported by photographs, programme notices, newspaper cuttings, invitation cards, and club bulletins etc. Soft copies of the same on CD not more than 10 sec, video footage etc. are also acceptable, as supporting evidence.
- d. Only projects undertaken and completed by the clubs from 1st July 2023 to 15th June 2024 will be considered for the awards. Projects should be reported only once, after completion, with



- sufficient proof giving complete details of duration of project, financial outlay, number of Rotarians, total Rotarian hours etc. involved and number of beneficiaries of the project.
- e. Wherever financial obligation details are reported, like Semi Annual Dues, Magazine Dues, District Funds etc. copies of the receipts must be sent.
  - f. In case of projects implemented jointly by one or more clubs, prorated points will be allowed on the basis of financial contribution of clubs
  - g. Dates should be mentioned for all activities with details of participation of public leaders and rotary leaders.
  - h. Points will be credited for continuing projects as value addition and for the work and service rendered during the current year.
  - i. Each event should be specifically mentioned as per the numbers given in the reporting format, (Page No 57). Duplication should be avoided.
  - j. **Repeated reporting of any event under different avenues must be avoided by the club.** Award committee will account for it in appropriate areas.
  - k. Clubs are discouraged from organizing events/programmes on dates clashing with District events, as already published in the District Directory.

## 6. LIST OF EVER ROLLING TROPHIES

Sl. No	Name of Ever Rolling Trophies	Awardees
1.	Rtn. K.Sadasivan Nair Memorial Trophy Instituted by PDG K.S. Sasikumar	Best Club in the District
2.	PAG Adv. Eugene Herbert Memorial Trophy Instituted by the Rotary Club of Kazhakuttom	Overall Best President of the District

3.	PDG C.Luke Memorial Trophy	Best Rotarian in the District
4.	Elambasseril Thomas Memorial Trophy Instituted by Rtn. Raju Thomas, Rotary Club of Vaikom	Overall Best Secretary of the District
5.	Rtn .Chandrasekharan Memorial Trophy	Best Club in balanced activities
6.	Rtn.E. Ramachandran Pillai Memorial Trophy Instituted by the Rtn. PAG.R.Sree Kumar	Overall performance in District Projects
7.	PDG.M.R.R. Menon Memorial Trophy	Best Club Administration
8.	Rtn. PAG. A. Ashok Kumar Trophy Instituted by the Rotary Club of Quilon West	Club achieving Highest Membership Growth
9.	PDG. Sunil Gangadharan Memorial Trophy	Best Service Project activities
10.	PDG P.Gopinatha Pillai Memorial Trophy Instituted by Rtn. Pradeep and family	Best Public Relation activities
11.	PDG. Ravi Karunakaran Memorial Trophy	Best Rotary Foundation activities
12.	Rtn. Prabhulla Kumar Memorial Trophy Instituted by the Rotary Club of Kollam Residency	Best Club Bulletin in the District
13.	Rtn.P.D. Kuruvilla Memorial Trophy Instituted by Rtn. Sebastian John Parayil, Rotary Club of Vaikom	Best Club for RIEM project

## II. LIST OF AWARDS PROPOSED

Awards are presented at **Zonal and District level** in the following areas of activities and services.

1. Strengthening the club
2. Five Avenues of Service
3. Project activities
  - a. District Project
  - b. Focus Projects
  - c. Signature projects
4. Promoting Rotary Camaraderie
5. General

### A. ZONAL AWARDS

#### 1. GENERAL

- 1A. Best Club
- 1B. Best President
- 1C. Best Secretary
- 1D. Best Rotarian
- 1E. Best Club IT Officer
- 1F. Best Club Trainer

#### 2. AWARDS UNDER EACH AVENUE

- 2A. Club Administration
- 2B. Membership
- 2C. Public Relations

- 2D. Service Projects
  - 2D1. Community Service
  - 2D2. Vocational Service
  - 2D3. International Service
  - 2D4. Youth Service
- 2E. The Rotary Foundation - The biggest contributor will get a certificate signed by the RI Director.

## **B DISTRICT AWARDS**

### **1. BALANCED ACTIVITIES–IN EACH GROUP**

- Best Club
- Best President
- Best Secretary
- Best Rotarian
- Best District Project
- Best Focus Project

### **2. BALANCED ACTIVITIES–IN OVERALL CLUBS**

- Best Club of the District
- Runner up club
- Best President of the District
- Best Secretary of the District
- Best District Project - **SATRANGI**
- Best District Focus Projects –
  - a. SAHAYI**
  - b. SUDARSANAM**
  - c. ABHAYAM**
- Best Club in Club Administration
- Best Club in Membership Development
- Best Club in Service Projects
- Best Club in Public Relations

Best Club in Rotary Foundation  
Best Club Bulletin in the District  
Best Rotaract Club in the District  
Best Interact Club in the District  
Best Zonal Chairmen in District

**3. BEST ROTARIAN OF THE DISTRICT**

**4. BEST ASSISTANT GOVERNOR OF THE DISTRICT**

**5. FIVE STAR STATUS**

1. Five Star Rotarians
2. Five Star Assistant Governors
3. Five Star Clubs

### III. OUR DREAM PROJECTS

#### 1. DISTRICT PROJECT - SATRANGI

CODE	DETAILS OF PROGRAMME	POINTS
	<b>I. AWARENESS</b>	
DP1	a) Rotarians & families	50 participants
		51-100
		100 and above
DP2	b) General Public	50-100
		100-150
		150 & above
DP3	c) Students (Schools & Colleges) above Std 6	Up to 100 students
DP4	d) Parents	Up to 50 parents
	For every additional 25 parents	
	e) Poster, pamphlets, leaflets (Min 500) hoardings, LED signage	
	For every Rs 5000/-	
	f) Flash Mob (min 10 participants)	
	g) Street Play	
	(Special Award for any innovative awareness programme)	
	<b>II. EARLY DETECTION</b>	
DP5	a) Medical camp with one Satrangi verticle, min 100 participants	
DP6	b) For every additional verticle	
DP7	c) Awareness programme along with medical camp	
DP8	d) For each participant above 100 (10 each)	
DP9	e) Mobile screening vans for cancer care, kidney care and cardiac care	

	<b>III. TREATMENT SUPPORT</b>	
DP10	a) For every Rs. 5000/- given for treatment	250
	<b>IV. STUDENT HEALTH CARE AND SUPPORT TO SCHOOLS</b>	
DP11	a) Medical camp for students	2500
DP12	b) Awareness class along with medical camp (extra points for each discipline)	500
DP13	c) Lakshya scholarship (For every Rs. 25000/- paid to RILM)	2000
DP14	d) Financial help- for every Rs. 5000/-	250
	<b>V. REHABILITATION</b>	
DP15	a) Up to Rs 50000/ spent	2500
DP16	b) For every additional Rs. 50000/- spent	2500
DP17	<b>VI. SPECIAL AWARD FOR SIGNATURE PROJECTS</b> (Minimum cost Rs. 1000000/-)	

### SPECIAL AWARD

<b>CODE</b>	<b>DETAILS OF PROGRAMME</b>	<b>POINTS</b>
SP 1	Conducting COT Programs before 15 <sup>th</sup> of July 2023	1000
SP2	District Assembly Bonus point for participating 15 more than Members	200
SP3	Participation in PETS (for President and Secretary)	3000
SP4	Participation in Make Up PETS I (for President and Secretary)	2000
SP5	Participation in Make Up PETS II (for President and Secretary)	1000

## 2. DISTRICT SPECIAL FOCUS PROJECTS

### a. ENABLE THE DIFFERENTLY ABLED (SAHAYI)

Code No.	Details of Programmes	Points
ED1	Hosting Rotary limb camp	1000
ED2	Financial contribution for limb support Rs 1 lakh	500
ED3	Financial contribution for limb support Rs 2 lakhs	1000
ED4	Financial contribution for limb support Above Rs3 lakhs	2000
ED5	Identifying patients- for each beneficiary	50
ED6	For providing traveling and other expenses per beneficiary	100
ED7	Media coverage of limb camp a. Print Media b. Visual Media	100 100
ED8	Hosting UK international limb camp team	1000
ED9	Observing World Disabled Day on 03 December	50
ED10	Any other activities not included above	100

### b. SUPPORT THE ENVIRONMENT (SUDARSANAM)

Code No.	Details of Programmes	Points
EGSE.1	Distribution of dust bin set-minimum 5-sets	100
EGSE.2	Organize 'No Plastic' awareness campaign minimum 50 participants	100



EGSE.3	Provide bio degradable bags/cloth bags in exchange for plastic bags at public places (markets, schools, railway stations and bus stands)25 points/100 bags	25
EGSE.4	Planting above 200 saplings with involvement of minister/ MLA/ local administrator with coverage in both visualand print media, at prominent locations etc.	200
EGSE.5	Non use of plastics, PET, Flex, etc. at club meetings	100
EGSE.6	Awareness about hygienic practices and effective methods of waste management.	100
EGSE.7	Signature Project of worth Rs.2.5 Lakh (a) Assist in procurement and distribution of electrical vehicles tothe community (b) Install PET bottle crushing machinesin public places (c) Installing Thumvurmuzhi units (Waste Management)	500 1000 1000
EGSE.8	Any project not mentioned above for every expenditure of Rs.5000/-	100
SAF1	Any project which comes under Seven Areas of Focus done with the financial support of other organisations / firms / individuals.	100

**c .ROTARY HOME (ABHAYAM)**

<b>Code No.</b>	<b>Details of Programmes</b>	<b>Points</b>
RS1	Construction of houses (for every Rs.10,000/-)	100
RS2	Maintenance of houses (for everyRs.10,000/-)	100
RS3	Construction of a full house with a minimum 400 sq ft.	5000
RS4	Sponsoring a house at Rotary Villa Project	6000

**3. POPULARISING ROTARY**

PR1	Advertising in KSRTC buses- per advertisement.	500
PR2	Installing Rotary hoardings inside Airports - (minimum 100 sq feet)	5000
PR3	Newspaper Advertisement - each	500
PR4	Organising speech competitions in schools and colleges on Rotary International - a. School Level b. Zone level c. Revenue District Level	500 750 1000

#### 4. CONTRIBUTING TO TRF

TRF1	One MPHf during the year (per head) (100 for every \$100 contribution)	1000
TRF2	One Major Donor during the year, additional point	5000
TRF3	One Major Donor during the year, upto \$5000.	3000
TRF4	Contributing to TRF on the campaign days (28th July, 9th September, 24th December) per \$1	1
TRF5	For 1 dollar contribution- point	1
TRF6	EREY Accomplishment	500
TRF7	Registering for a Global Grant project as Host Partner	200
TRF8	Registering for a Global Grant project as International partner	400
TRF9	Arrange a function to recognize PHF, MPHf, Major Donors, Bequest society Members, Benefactors and AKS members.	50
TRF10	100% RFSM club- Rotary year 2023-24	250
TRF11	100% members contributing minimum \$ 50 to TRF	500
TRF12	Club qualifying to receive grant	200
TRF13	One PHF during the year (per head) (100 points for every \$100 contribution)	1000
TRF14	Level two Major Donor during the year (per 1000\$)	10000
TRF15	Named Endowment Fund with minimum \$25,000 per fund	10000
TRF16	One AKS member during the year	25000

TRF17	Term gift by non Rotarian (\$30,000 min)	10000
TRF18	Promoting monthly contribution to TRF \$10 per month for 10 months per member.	50
TRF19	Publicity on National Immunization Daylike rallies, public meeting	100
TRF20	Club Polio Booth (per booth)	100
TRF21	Provide transportation on National Immunization Day for volunteers (pervehicle)	100
TRF22	Providing food for volunteers on NIDs(per volunteer)	20
TRF23	Conformance to RI Presidential Citation Criteria	20
23a.	Increasing Club's total giving to TRF	100
23b.	TRF giving at least 10% over the amount given in 2022 - 23.	100
23c.	Attain \$100per capita contribution by the clubto annual Fund (per member)	10
23d.	Increase members who give \$25 or more to anyTRF during the year (per member)	10
23e.	Use rotary ideas under Rotary Club Central to contribute to a project or seek source for yourclub's Projects (per project posted).	20
TRF24	Any other exceptional activities not included above	50

## 5. PROJECTS IN EDUCATIONAL INSTITUTIONS

SC1	Sports competition a. School b. College	1000 1500
SC2	Career guidance in schools	1000
SC3	News Paper subscription in schools (Minimum 10 copies)	500
SC4	Cycle Rally against drug abuse	1000
SC5	Organising a chain of School children from Aroor to Parassala (for participating club)	500

## 6. INCREASE IN MEMBERSHIP

IM1	Upto 20% increase for the year	1000
IM2	Upto 50% increase for the year	2000

## IV. STRENGTHENING THE CLUB

### 1. ONE TIME REPORT TO BE SUBMITTED ALONG WITH THE REPORT OF JULY 2023

Code No.	Details of Programs	Points
OT1	Submitting KYC (Know Your Club) , Strategic Planning and Goal Setting Forms	100
OT2	Appointment of Club Trainer	10
OT3	Appointment of Club IT Officer	10
OT4	Adoption of Strategic Planning (3Year Plan)	100
OT5	Publishing club directory printed/digital with family photograph for 2023-24	200
OT6	Maintaining club history and record	100
OT7	Attendance Register Maintenance	10
OT8	Minutes book of Board Meeting	10
OT9	Budget for current year (2023-2024)	100
OT10	Audited accounts of previous year (2022-2023)	100
OT11	Establishing a club website	200
OT12	Eligible for grant (TRF and/or Dist. Grant)	100
OT13	Setting goals in Rotary Club Central	500
OT14	Adoption and maintaining CLP based Club byelaws and constitution	100
OT15	Reporting the name of President Nominee before 31 <sup>st</sup> December 2023	200
OT16	Conduct of annual general body meeting of the Club before 31 <sup>st</sup> Dec'23 (with reporting of new team)	200
OT17	All members of the club registering in member access (per numbers)	100

OT18	Exhibiting RI theme in envelopes, letter-heads, podium etc	10
OT19	Uploading of activities at Rotary Central	100
OT20	100% membership retention till 01-03-2024	100
OT21	Exhibiting 4 Way Test in public place	500

## 2. INTER CLUB EVENTS

Inter club events include seminars, training Programme, new member orientation programme, RYLA, sports activities, quiz competitions, family get together, etc.

All the events must be informed to the Assistant Governor and the concerned District Chairman and invite them for the function.

Code No.	Details of Programmes	Points
IC1	Organizing zonal level events	150
IC2	Organizing multi zonal events	200
IC3	Organising Revenue District level events	400
IC4	Organising District level events	1000
IC5	Attending Zonal level events(per Rotarian)	5
IC6	Attending multi zonal level events (per Rotarian)	10
IC7	Attending Revenue District level events (per Rotarian)	20

## 3. CLUB ADMINISTRATION

CodeNo.	Details of Programmes	Points
CA1	Club Officers Training (COT)- before 15.07.2023	1000
CA1a	For every COT conducted thereafter Per COT (Maximum 4 Nos)	250

CA1b	Club bringing out Installation Bulletin	50
CA1c	Weekly continuous bulletin - Print	750
CA1d	Weekly continuous bulletin - Digital	500
CA1e	Monthly continuous- bulletin (minimum-10 Nos)	200
CA1f	Monthly continuous 10 bulletin (Print)	400
CA1g	Bimonthly continuous bulletin minimum - 5 Nos (Both print and e-bulletin)	200
CA2	Conduct of picnic-Family/Rotarians/Rotary Anns	500
CA3	Monthly online report sent before 20th of the succeeding month along with attendance report.	25
CA4	Observing special date/weekend designated Month programmes/projects (per event)	20
CA5	Recognizing Rotary Anns and Annetts on their achievement.	50
CA6	Conduct of classification talk (per event)	20
CA7	Regular weekly meeting (per meeting).	20
CA8	Weekly meeting with Rotarian speaker (additional)	25
CA9	Weekly meeting with guest speaker (additional)	50
CA10	Monthly family meeting	100
CA11	Conduct Rotary Anns and Annetts day celebrations	100
CA12	Celebrating Charter day by conducting family meeting	200
CA13	Honoring Charter president, GSR, Charter members per individual	25
CA14	Honoring past presidents per individual	10
CA15	Organizing Family of Rotary Entertainment Programme	100
CA16	Honoring parents of Rotarians and Rotary Anns.	20



CA17	Payment of 1 <sup>st</sup> Semi Annual Dues before 30-07-2023	500
CA18	Payment of 2 <sup>nd</sup> Semi Annual Dues before 31-01-2024	500
CA19	Payment of District Dues before 30-07-2023	300
CA20	For celebrating Rotary Day on 23 <sup>rd</sup> February	100
CA21	Greeting members on their birthdays and wedding anniversaries	10
CA 22	Reporting to Rotary India .org by uploading the club activities each month	150
CA23	Any other exceptional activities not included above depending on the merits of each item.	50

#### 4 . MEMBERSHIP DEVELOPMENT

Code No.	Privilege Club classification	Points
MDA.	Silver privilege club–100% Retention throughout the year	500
MDB	Gold privilege club–Add 8 new Members	500
MDB 1	Additional net gain 25-49% more	1000
MDC.	Diamond privilege club–Add 15 new members	1000
MDC1	Additional net gain 50% and above	2000
MDD.	Platinum privilege club–Chartering a new club	5000
MD1	Inducting Spouse of Rotarian in the club	200
MD2	Inducting a new member to the club	200
MD3	Inducting more than 15 members-for each member exceeding 15	250
MD4	Inducting a lady Member(other than Spouse)	200

MD5	Inducting second generation Rotarians	300
MD6	Inducting new member below 40 years of age	200
MD7	Inducting a former or existing Rotractor	200
MD8	For increasing sustaining membership to 30 or above (club below 20 members as on July 2023)	500
MD9	Organizing Pre-Induction counseling exercise for new members at Club level	100
MD10	Sponsoring new Club before March 2024 an additional points with min.20 new members (with no previous history of a Rotarian)	2500
MD11	Sponsoring a new e-club .	1500
MD12	Formation of Satellite Club	500
MD13	Every new member registering with Rotary International before the end of August 2023	200
MD14	Any other exceptional activities not included above	50

## 5. SERVICE PROJECTS

### A. VOCATIONAL SERVICE

Code No.	Details of Programmes	Points
VS1	Conduct of vocational training Programme for youth	100
VS2	Career Guidance and Development Programme for School/ College students	100
VS3	Skill development initiatives	100
VS4	Entrepreneurship development Programme	100

VS5	Promotion of the 4 way test	50
VS6	Engage your community by hosting a group event for professionals, community organization or Rotary alumni and report in Rotary Club Central	200
VS7	Any other vocational service activities e.g. talk organized in clubs, Industrial visit etc.,	50
VS8	Vocational Excellence Award to non-Rotarians	100 each

## B.COMMUNITY SERVICE

Code No.	Details of Programmes	Points
CS1	Fund raising Programme for community service	100
CS2	Forming Rotary Community Corps (RCC) (for each)	500
CS3	Blood donation camp (per donor)	50
CS4	Promotion of organ donation	250
CS5	Providing wheelchair	100
CS6	Any other exceptional community service Activities not included above.	50

## C. INTERNATIONAL SERVICE

Code No.	Details of Programmes	Points
IS1	Rotary Foundation information at club meeting	20
IS2	Participants in RI convention (Per Person)	1000

IS3	Sponsoring a Youth Exchange candidate	250
IS4	Hosting a Youth Exchange candidate	200
IS5	Inviting a former Youth Exchange member to address Club meeting	50
IS6	Serving as an international volunteer on the project Of a club outside India	200
IS7	Volunteering for a project under WCS	250
IS8	Sending a candidate for Vocational Training Team(VTT)	250
IS9	Partnering with an International Club for a Service Project other than under Global Grant	200
IS10	Liasoning work with Rotary Clubs outside India in Any other Rotary activities (Maximum 100x2=200)	100
IS11	Any other exceptional activities not included above	50

#### **D. YOUTH SERVICE**

<b>Code No.</b>	<b>Details of Programmes</b>	<b>Points</b>
YS1	Forming a new Rotaract club	700
YS2	Continuing existing Rotaract club	200
YS3	Forming a new Interact club	500
YS4	Continuing existing Interact club	100
YS5	Organizing Club level RYLA	100
YS6	Sponsoring Youth for District/ Inter District RYLA	100

YS7	Conducting sports and games competitions/ Quiz at club level for youth	100
YS8	District RYLA	1000
YS9	Recognizing outstanding students in the locality	100 each
YS10	Any other exceptional activities other than the above	50

## 6. PUBLIC IMAGE / PUBLIC RELATIONS

Code No.	Details of Programmes	Points
PR5	Conducting press conference prior to installation, Governor's visit or any service project. (Proof including receipts from press club + news paper clipping)	200
PR6	Publicizing projects in print media (newspaper clipping required) per project	50
PR7	Publicizing projects in visual media (Video footage In CD or whatsapp required) per project	100
PR8	Installing public image tools like Rotary billboards (between 40-100 sq ft) or similar activities	100
PR9	Installing Rotary hoardings on highways (Min 200 Sq Ft/hoarding) for each one	2000
PR10	Erecting sign board on road side for 1 board	250
PR11	Sponsoring hydrogen balloon – per balloon	500

PR12	Formulating proposal for a signature project for the club and publicizing through newspaper	100
PR13	Implementing signature project with min.2 Lakhs, In the presence of VIPs with coverage in print &TV	500
PR14	Celebrity endorsement- brand ambassador for club projects	100
PR15	Organizing projects in association with corporate/ NGO/ Govt./ other clubs (notices or newspaper clipping or other publicity material required)	100
PR16	Organizing programmes in association with residence association, welfare of old age people or orphans like conducting dinner meeting at their premises	200
PR17	Meals a day programme (Min food for 100 persons)	250
PR18	President/ Secretary addressing school assembly (per meeting)	25
PR19	Other public relation activities not included above	50

## 7. DISTRICT EVENTS- ATTENDANCE

Code No.	Details of Programmes	Points
DEA1	Attendance at District Events (within the Revenue District) Per Rotarian	10
DEA2	Outside the Revenue District (Per Rotarian)	15

(As per report received from the District office)

## V. CONTINUING PROJECTS

### 1 EMPOWERING GIRLS

Code No.	Details of Programs	Points
EMG.1	Drive for Enrolment and retention of girls in educational institution (for one girl)	250
EMG.2	Scholarship for girls to continue Education	
	(a) Rs.5000-10000 (for each girl)	200
	(b) Rs.10000-25000(for each girl)	500
	(c) Rs.25000 and above (for each girl)	750
EMG.3	Distributing cycle for one girl student	200
EMG.4	Teaching self defense techniques to girls	
	(a) for one day class – minimum 10 girls	150
	(b) Four day Class	300
EMG.5	Yoga class mental and physical fitness for girls – 1 hour class for week	500
EMG.6	Counseling for victim of violence and discrimination (for one Girl)	100
EMG.7	Any other activities which increase the life skills	100

### 2. ROTARY INDIA DISASTER MANAGEMENT MISSION-RID

Code No.	Details of Programs	Points
RIDM1	Clubs sponsoring one shelter kit	100
RIDM2	Clubs sponsoring three shelter kits	400
RIDM3	Clubs sponsoring 10 shelter kits	500
RIDM4	Any other activity not included above	100

### 3. VASTHRADANAM /ANNADANAM

Code No.	Details of Programs	Points
VD.1	Providing dress//food in Government Hospitals, for each Rs 5000-	100
VD.2	Providing new dresses/food to orphanage, poor home,old age home – expenses spend for each Rs.5000/	100

### 4. ROTARY ACTION GROUP FOR ADDICTIONPREVENTION - RAGAP / ROTARY POLICE ENGAGEMENT - ROPE

Code No.	Details of Programmes	Points
RAG1	Conducting awareness classes for schools/colleges	100
RAG2	Organizing Rallies (Min.100 Persons)	200
RAG3	Exhibiting hoardings/boards/banners per item	50
RAG4	Distributing leaflets (Min.500leaflets)	100
RAG5	Cycle rallies in schools	1000
RAG6	Any other activity not included above	100
RAG7	Interacting with departments responsible for road maintenance - PWD, Police, RTO, etc	100
RAG8	Training on first aid, physical and psychological for victims of road accidents	100
RAG9	Awareness program to create a responsible road culture	100
RAG10	Awareness classes for students on safe driving, involving traffic police	100
RAG11	Awareness program for public	100
RAG12	Honoring Police Inspectors/-each	100
RAG13	Identify accident spots and providesolutions in association with Govt. departments	500



RAG14	Install reflective mirrors at junctions recommended by the government. dept - per mirror	200
RAG15	Install surveillance cameras at the places recommended by govt .departments	500
RAG16	Presents vocational excellence awards to the deserving officials.	100
RAG17	Any other activities not included above	100

**5. PROMOTING ROTARY CAMARADERIE ROTARY INITIATIVE FOR SPORTING EXCELLENCE-RISE**

<b>Code No.</b>	<b>Details of Programmes</b>	<b>Points</b>
RISE1	Rotarians participating in any activity	50
RISE1a	Below the age of 45 years	50
RISE 1b	Between the age of 45-60 years	75
RISE 1c	Above the age of 60 years	100
RISE2	Rotary anns participating in any activity	
RISE 2a	Below the age of 45 years	50
RISE2b	Between the age of 45-60 years	75
RISE2c	Above the age of 60 years	100
RISE3	Annetts participating	
RISE3a	Below the age of 12 years	25
RISE3b	Between the age of 12-18 years	40
RISE3c	Above the age of 18 years	50
RISE4	Member of the first prize winning team	100
RISE5	Member of the runner up team	50

[All the entries to be authenticated by the club president and the respective AGs and the winners to be authenticated by the District Chairman of RISE & DSG, as proof of Authenticity].

## 6. ROTARY INITIATIVE FOR SAFE SOUND-RISS

Code No.	Details of Programmes	Points
RISS1	Awareness campaign in schools	150
RISS2	Awareness campaign with participation of social organizations,/ public,/ drivers, / police, etc	200
RISS3	Organizing speech and quiz competitions in schools	100
RISS4	Exhibit hoardings in public places, distribute tickers/ leaflets	100
RISS5	Observe ‘No-Horn’ day and safe sound week with participation of local governing bodies and social organizations	500
RISS6	Any other activities not included above	50

## 7. FAMILY INVOLVED ROTARY ENTERTAINMENT (FIRE)

Code No.	Details of Programmes	Points
FR1	Participating in Zonal Level Competition Per person	10
FR2	Participating in Revenue Dist. Level Competition (Per person)	15
FR3	Participating in District Level Competition (Per person)	25
FR4 (Za)	First Prize winner in Zonal Level Solo Song	10
FR4 (Zb)	First Prize winner in Zonal level Solo Dance	25
FR4 (Zc)	First Prize winning team in Zonal level Group song	25
FR4 (Ze)	First Prize winning team in Zonal level Group Dance	50

FR4 (Ra1)	First Prize winner in Revenue Dist. Level Solo Song	25
FR4 (Ra2)	Second Prize	15
FR4 (Rb1)	First Prize winner in Revenue Dist Level Solo- Dance	50
FR4 (Rb2)	Second Prize	25
FR4 (Rd1)	First Prize winning team in Revenue Dist. Group Dance	100
FR4 (Rd2)	Second Prize	50
FR4 (Da1)	First Prize winner in Dist. Level Solo Song	50
FR4 (Da2)	Second Prize	30
FR4 (Da3)	Third Prize	20
FR4 (Db1)	First Prize winner in District Level Solo dance	100
FR4 (Db2)	Second Prize	50
FR4(Db3)	Third Prize	25
FR4(Dd1)	First prize winning team in District Level Group Song	200
FR4(Dd2)	Second Prize	100
FR4(Dd3)	Third Prize	50
FR4(Dd4)	First prize winning team in District Level Group dance	500
FR4(Dd5)	Second Prize	250
FR4(Dd6)	Third prize	150
FR4(Dt1)	Thiruvathira District level first prize	500
FR4(Dt2)	Second prize	250
FR4(Dt3)	Third prize	150

## VI SEVEN AREAS OF FOCUS OF RI

### A. PEACE AND CONFLICT PREVENTION/RESOLUTION

Code No.	Details of Programmes	Points
EGPC.1	Communal Harmony Award (per award)	50
EGPC.2	Peace rally	50
EGPC.3	Creating awareness among students on peace e.g elocution, essaywriting, painting etc (perschool)	50
EGPC.4	Creating public awareness	50
EGPC.5	Signature Projects- Permanent Wall Paintings in Schools and Public Places a. Minimum Size- 100 sq.ft b. 200 sq.ft c. 300 sq.ft	50 100 150
EGPC.6	Any project not mentioned above (For every amount of Rs.5000/-)	100

### B. DISEASE PREVENTION AND TREATMENT

Code No.	Details of Programmes	Points
EGPT.1	Awareness programmes for Non Communicable Diseases (NCD) in schools, colleges, housing societies, corporate offices, temples, churches, mosque etc.	100
EGPT.2	Organizing vaccination camps for hepatitis, COVID	100
EGPT.3	Medical camp –Eye (for aged) Plus treatment for one cataract patient	100 50
EGPT.4	Honoring the health workers like doctors, nurses etc. who excelled in their during pandemic period. (Per person)	50

EGPT.5	Distributing medical equipments worth minimum Rs.5,000/- (for every Rs.5000/-)	50
EGPT.6	Projects of Rs.1 lakh like painting, maintenance, distributing cots and furniture and medical equipment.	1000
EGPT.7	Signature Projects above Rs.5.0 Lakh a. Dialysis Unit b. Mammogram	2000 2000
EGPT.8	Any project not mentioned above (For every amount of Rs.5,000/-)	100

### C. WATER & SANITATION

Code No.	Details of Programmes	Points
EGWS.1	World water day celebrations on 23-03-2023 in Schools	200
EGWS.2	Organizing competitions in schools regarding world day Celebration	200
EGWS.3	Distribution of 10000 leaflets	100
EGWS.4	Conduct awareness classes on hygiene in community level	250
EGWS.5	Installing water purifier in Schools (a) Rs.10,000 per unit (b) Rs.50,000 per unit(RO Plant)	200 500
EGWS.6	Organize training programme for health staff on cleanliness and hygiene	100
EGWS.7	Revive one public well	500
EGWS.8	Recharging one well with RWH	500
EGWS.9	Revive one public pond	500
EGWS.10	Maintenance of toilets in schools	500
EGWS.11	Rain water harvesting project (above Rs.1 lakh)	500

EGWS.12	Provide waste management systems for both bio and medical wastes.	500
EGWS.13	Signature projects above Rs.2.5 Lakh (a) Safe drinking water for community with RO plant (b) New toilet block in schools or for community (c) River, pond or lake cleaning (d) Rain water harvesting in institution & hospitals	1000 1000 1000 1000
EGWS.14	Any project not mentioned above (for every amount of Rs.5000/-)	100

#### **D. MATERNAL & CHILD HEALTH**

<b>Code No.</b>	<b>Details of Programmes</b>	<b>Points</b>
EGMC.1	Supplies to the maternity ward. Eg. “cradle of hope”, birth kits (For every Rs. 5000/-)	100
EGMC.2	Nutritional supplements and medicines etc. with the help of health workers (For every Rs. 5000/- spent)	100
EGMC.3	Health care awareness	100
EGMC.4	Signature Projects for every ` 1 Lakh Breast feeding Rooms	500
EGMC.5	Any project not mentioned above (For every amount of Rs.5,000/-)	100

## E. BASIC EDUCATION & LITERACY

Code No.	Details of Programmes	Points
EGBEL.1	Distributing mobile phones for school children per unit	100
EGBEL.2	Distributing Tab for school children through Rotary Vidya Kiranam Project per unit	250
EGBEL.3	Rotary Vidya Kiranam Project (a)Distributing laptop for school children for one unit (b) Distributing laptops for school children for two units . <i>for every additional unit 500 points will be added.</i>	300 750
EGBEL.4	Nation Builder Award for Teachers (per teacher)	100
EGBEL .5	Supply of computers to rural self-help groups	300
EGBEL .6	Providing cycles to school going Children (Per cycle)	150
EGBEL .7	Providing books for school library – minimum Rs.5000/-	100
EGBEL .8	Providing support for educationof children belonging to economically backward communities–every Rs . 5,000/- spent	100
EGBEL.9	Felicitating and honoring teachers who have contributed to the social well-being of the communities around them. (Per teacher)	100

EGBEL10	Conducting orientation classes for inculcating computer literacy among primary senior citizens and women. Participants are to be awarded with certification after completing their education.	250
EGBEL.11	Implementing ‘Asha Kiran’ (Back to School) - for each	100
EGBEL 12	Conducting quiz competitions in schools	500
EGBEL 13	Signature project for every Rs 1 lakh a. Constructing technologically updated classroom b. Creating computer labs and kid friendly classrooms for primary schoolchildren c. Establishing and modernising reading rooms and libraries for children	700 500 500
EGBEL.14	Any project not mentioned above (For every amount of Rs.5000/-)	100

## **F.COMMUNITY AND ECONOMIC DEVELOPMENT**

EGCED.1	Create an avenue to impart skills to individuals through beautician courses	200
EGCED.2	Create an avenue to impart skills to individuals through tailoring training	200
EGCED.3	Create a courses that teach maintenance of domesticated animals	200
EGCED.4	Create a courses to manufacture of detergents or cleaning agents	200
EGCED.5	Service for senior citizen at care centers	200



EGCED.6	Provide support for the purchase of cattle for the purposes of dairy farming (for each cattle)	200
EGCED.7	Assist individuals to obtain loans from financial institution for kick starting self-employment projects	250
EGCED.8	Signature Project within a budget of Rs.1.50 Lakh	
	(a) Create community center that caters to self-employed individuals and maintain to provide consistent support	750
	(b) Establish and modernize community care centers for general community	500
	(c) Distribute equipment that is necessary for self-employment projects under the administration of co-operative societies	500
	(d) Providing cattle worth Rs.1.50 Lakh	500
EGCED.9	Signature project of worth Rs.5.0 Lakh providing house for shelter less	1500
EGCED.10	Any project not mentioned above (For every amount of Rs.5000/-	100

## VII. CORPORATE SOCIAL RESPONSIBILITY- CSR

For mobilizing Corporate Social Responsibility Fund for setting up major projects by Rotary Clubs: -

Code No.	Details of Programs	Points
CSR1	MinimumRs.5Lakhs	500
CSR2	UptoRs.7.5Lakhs	1000
CSR3	UptoRs.10Lakhs	1500
CSR4	UptoRs.20Lakhs	4000
CSR5	Upto Rs.30 Lakhs	7500
CSR6	Upto Rs.50 Lakhs	15000
CSR7	More than Rs.50 Lakhs	20000
CSR8	Any other project with the financial support of other organisations / firms / individuals - for each ` 1 lakh	100

## VIII. ORGANISING FUND RAISING PROGRAMME

Code No.	Details of Programmes	Points
FR1	Fund raising Programme for clubs, for everyRs.50000/-	400
FR2	Organizing fund raising programme for the Purpose of contributing to TRF, for every Rs.50,000/-	500

## IX. SIGNATURE PROJECT

‘Signature Project’ may be implemented by one or more clubs as a unique service activity with good public visibility.

<b>Code No.</b>	<b>Details of Programmes</b>	<b>Points</b>
SP1	Project targeting low income groups (Costing Rs 50,000/-or more)	500
SP2	Project targeting low income groups (Costing Rs 1 lakh or more)	500
SP3	Project targeting students costing Rs 2 lakhs or more	1000
SP4	Project targeting general public - costing Rs 5 lakhs or more	1500
SP5	Project targeting pollution, alternate energy, water body conservation waste management etc. costing Rs 7.5lakh or more	750

# X. GENERAL AWARDS

## 1. BEST REVENUE DISTRICT ASSISTANT GOVERNORS

- Attain average net increase of 5 new members per club in their zone.
- Advertisement worth 2 lakhs for the District Directory
- Contribute more than 15,000 USD for TRF by the zone
- Minimum 4 PHF Contribution from the zone
- Minimum one major donor from zone
- Presenting quarterly reports of each club in his zone to the DG
- Attend all the District Cabinets and District Events
- Forming at least one Interact//Rotaract club
- Each club under the zone forming an RCC.
- Each club under the zone making a school ‘Happy School’ as per RILM
- Conducting 6 cabinet meetings and visiting each club at least 3 times.

## 2. BEST ROTARIAN OF THE DISTRICT

This award is being given to the Rotarian for the overall performance and exemplary service rendered to the Rotary Clubs, the Rotary District and to the Rotary movement.

## 3. BEST ASSISTANT GOVERNOR OF THE DISTRICT

This award is being given to the Assistant Governor for the overall performance and exemplary service rendered to the Zone, Rotary Clubs, and Rotary District and to the Rotary movement.

## 4. FIVE STAR ROTARIANS

Code No.	Details of Programmes	Points
FSR1	90% Attendance and active participation In the Club meetings	50

FSR2	Attend all District events(except PETS and Pre-PETS)	100
FSR3	Sponsoring at least two new members to the Club(must)	250
FSR4	Sponsoring each additional member	100
FSR5	Successful implementation of club project in which he/she is a member/chairman/director of the Subcommittee	50
FSR6	Organizing a District Event	100
FSR7	Contribute \$500 to Rotary Foundation during the year (100 for each additional \$1,000)	200
FSR8	Attending International conventions	200
FSR9	Instrumental in identifying a project for having District Grant	50
FSR10	Instrumental in identifying a project for having Global Grant Programme for the club	50
FSR11	Attending at least 5 other clubs as guest speaker	50
FSR12	Organizing a deserving Community Service Project	50
FSR13	Help to promote fellowship among club members	50
FSR14	Promoting Rotary and the club in the community	50
FSR15	Doing any activity which enhances the image of Rotary in public	100
FSR16	Sponsoring one shelter kit for disaster management	100

Detailed Report with sufficient proof for Star Rotarians shall be sent by the Rotarian or the club duly attested by the Assistant Governor to the Awards Committee Chairman and District Governor before 15<sup>th</sup> June 2024.

## 5. FIVE STAR ASSISTANT GOVERNORS

<b>Code No.</b>	<b>Details of Programmes</b>	<b>Points</b>
FAG1	All the clubs in the zone have submitted the Semi Annual dues, subscription of Rotary News/ magazine and District fund in time	100
FAG2	All clubs submitted report before the last day of the succeeding Month to the Awards Committee Chairman and District Governor	100
FAG3	Participation of all the Presidents and Secretaries of the Zone for PETS	100
FAG4	Achieving the targets for District Directory Advertisement	250
FAG5	Contributing to the Rotary Foundation from the Zone- for every \$1,000	100
FAG6	Membership development in the zone average net growth of minimum 15 members per club	500
FAG7	For each additional average 10% growth	100
FAG8	Organizing District Project-SATRANGI by all clubs	250
FAG9	Conducting zonal cabinet at least once in a month (for each meeting)	50

FAG10	Proper reporting to the Governor on the clubs in the zone and suggesting ways to enhance development and effective functioning	25
FAG11	Conduct of zonal seminar (each seminar)	150
FAG12	Conduct of zonal family meet with sports/games/cultural programs	250
FAG13	Attending and promoting attendance in various District events (5 members each club)	50
FAG14	Participation in District Conference 50% members From each club	50
FAG15	Participation in District Conference by members of the zone-50% and above	200
FAG16	All the clubs being represented every Rotary District Event	250
FAG17	All the clubs in the zone achieving RI President's citation	200
FAG18	Attending club assembly after District Assembly, and before & during Governor's official visit of the club	200
FAG19	Visiting the clubs in the zone at least 5 times in a year other than the above /visit	50
FAG20	All the clubs in the zone qualifying to receive grants	100
FAG21	AG attending all the District Events	250
FAG22	AG attending all the District cabinets (for each cabinet)	50
FAG23	Registering for RI convention	250
FAG24	Own contribution to Rotary Foundation (for each \$100-10 marks)	100

FAG25	Advertising in the District Directory (for eachRs.25,000/-)	100
FAG26	All the clubs in the zone setting goals in Rotary club Central	50
FAG27	Chartering a new club	500
FAG28	Zone with highest contribution to TRF:-Dollar per Rotarian in the Zone as on 30-04-2024.	250
FAG29	Zone with highest membership growth:- (Membership on 30-04-2024 minus membership on 01-07-2023 divided by membership on 1-7-2023 x 100)	250
FAG30	Zone with highest contribution to District Directory advertisement:- (Total amount divided by number of Rotarians on 01-07-2023)	250
Detailed Report with sufficient proof for 5 Star Assistant Governor shall be sent by the AG to the Awards Committee Chairman and the District Governor before 30 May 2024.		

## 6. FIVE STAR CLUBS (Minimum 30 members)

Code No.	Details of Programmes	Points
FSC1	Payments of Semi Annual dues before 31 Aug.2023 and 28 Feb.2024	yes/no
FSC 2	Payment of subscription to The Rotarian or Rotary News for the year 2023-24 for all Rotarian as per RI Rules before 31- 08-2023	yes/no
FSC 3	Payment of District Dues for the year 2023-24 for all the Rotarians on the roll before 31-08-2023	yes/no



FSC 4	50% of the members registering for District Conference	yes/no
FSC 5	50% of the Board Members attending the District Assembly	yes/no
FSC 6	Net membership gain of at least 15%	yes/no
FSC 7	Average attendance of the club weekly meeting more than 70%	yes/no
FSC 8	Completion of minimum one project, under each of the following, with a total cost of Four Lakhs Rupees or more: a) District Project, b) Focus Project, c) Signature Project, d) Continuing Projects	yes/no
FSC 9	Participation in all District events	yes/no
FSC 10	Achieving the Rotary Foundation contribution target of average \$100/member	yes/no
FSC 11	Sponsoring new Rotaract Club	yes/no
FSC 12	Sponsoring new Interact Club	yes/no
FSC 13	Sponsoring new RCC during the year	yes/no
FSC 14	Submitting monthly reports / attendance report in time	yes/no
FSC 15	Adoption of club CLP based bye-laws	yes/no
FSC 16	Qualifying to EREY Programme	yes/no
FSC 17	Adoption of strategic plan	yes/no
FSC 18	Appointment of Club Trainer	yes/no
FSC 19	Maintaining Club History records	yes/no
FSC 20	Systematic submission of all documents during Governor's official visit (as per DG's report)	yes/no

FSC 21	Conduct of Rotary information sessions in weekly meeting, briefing one article of Rotary News /the Rotarian.	yes/no
FSC 22	All the members in the club registering with member access	yes/no
FSC 23	President and secretary registered in Rotary Club central	yes/no
FSC 24	District directory contribution minimum of Rs.50,000/-	yes/no
FSC 25	Maintaining club classification roster	yes/no
FSC 26	Clubs eligible for grant	yes/no
FSC 27	Representation in pre-PET and/or PETS	yes/no
FSC 28	One Major Donor from the club	yes/no
FSC 29	2 PHF from the club	yes/no
FSC 30	All members registering in My Rotary.	yes/no
FSC 31	Clubs reporting activities in Rotary Club Central	yes/no
FSC 32	Implementing one global project	yes/no

At least 24 out of the 32 programmes should be implemented by the club to be eligible for five star club award.

Detailed Report with sufficient proof for Five Star Clubs shall be sent by the Club Secretary, attested by Assistant Governor to the Award committee chairman and District Governor BEFORE 30th MAY 2024

# XI REPORT FORMAT

ROTARY INTERNATIONAL DISTRICT 3211 MONTHLY REPORT FORMAT IS TO BE SENT TO THE DISTRICT AWARDS COMMITTEE CHAIRMAN WITH COPY TO THE DISTRICT GOVERNOR AND THE ASSISTANT GOVERNOR CONCERNED

ROTARY CLUB

OF.....

ZONE.....

MONTH OF.....

NO.OF MEMBERS AS ON 01-07-2023.....

AS ON TODAY.....

EMAIL :

PRESIDENT:.....

SECRETARY:.....

MOBILE NUMBER:

PRESIDENT -

SECRETARY-

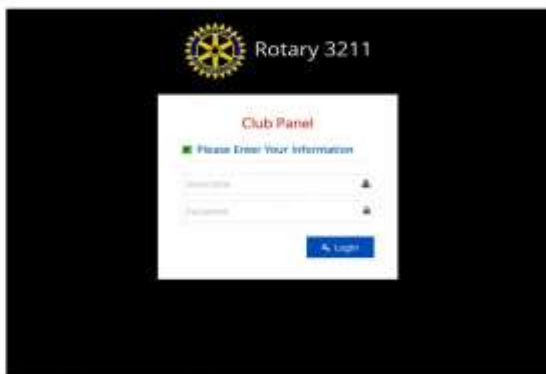


## XII ONLINE REPORTING METHOD

Award Entry Documentation for  
[www.rotary311.org](http://www.rotary311.org)

[www.rotary3211.org/clubpanel](http://www.rotary3211.org/clubpanel)

### Login Page



The screenshot shows a login page for Rotary 3211. At the top left is the Rotary logo, a yellow gear with a blue center, followed by the text "Rotary 3211". Below this is a white box titled "Club Panel" in red. Underneath the title is a green checkmark icon and the text "Please Enter Your Information". There are two input fields: "Username" and "Password", each with a small person icon to its right. At the bottom right of the white box is a blue button with a white arrow and the text "Login".

# Dashboard



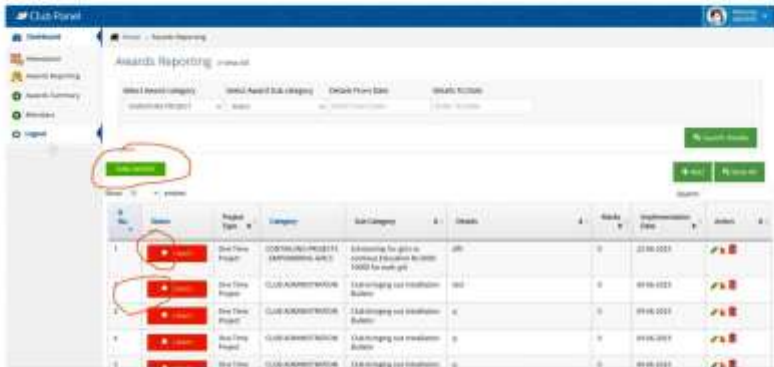
## Award Reporting View Page

You can view all the award reporting by clicking the Award Reporting menu/Award Reporting Button in the Dashboard

Award ID	Award Name	Award Type	Category	Club Name	Status	Award Date	Registration Fee	Action
1	AWARD	Star Time Program	Club Member/Member's Club	Rotary Club of [Club Name]	AW	2023-03-01	100.00	[Print] [Export]
2	AWARD	Star Time Program	Club Member/Member's Club	Rotary Club of [Club Name]	AW	2023-03-01	100.00	[Print] [Export]
3	AWARD	Star Time Program	Club Member/Member's Club	Rotary Club of [Club Name]	AW	2023-03-01	100.00	[Print] [Export]
4	AWARD	Star Time Program	Club Member/Member's Club	Rotary Club of [Club Name]	AW	2023-03-01	100.00	[Print] [Export]
5	AWARD	Star Time Program	Club Member/Member's Club	Rotary Club of [Club Name]	AW	2023-03-01	100.00	[Print] [Export]

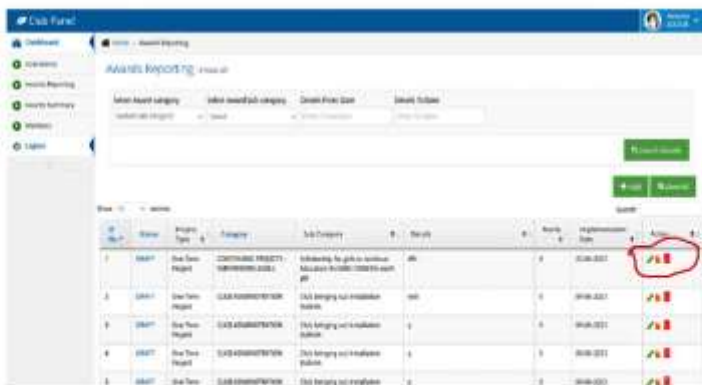


You can save the award reporting and after saving the status of record will be **DRAFT**. Then you can select the needed records by clicking a checkbox in the left of each record and send the reporting by clicking the **SEND REPORT** button



## Edit/View/Delete Award Reporting

1. You can do edit by clicking pencil button on the right of each award reporting record
2. Delete record by clicking the trash button
3. You can see each reporting by clicking view button





## Attendance Marking

You can view all the attendance details by clicking the attendance details menu/Award Reporting Button in the Dashboard

Attendance - view all

Display From Date: 01/01/2023 To Date: 31/12/2023

Search

Print

No.	Meeting Type	Meeting Date	Action
1	Rotary Service Meeting (0000000000)	24/01/2023	[Edit] [Delete] [Add]
2	Rotary Service Meeting (0000000000)	24/01/2023	[Edit] [Delete] [Add]
3	Rotary Service Meeting	27/01/2023	[Edit] [Delete] [Add]
4	Rotary Service Meeting	27/01/2023	[Edit] [Delete] [Add]
5	Installation of President and Officers Meeting (2022-23)	08/02/2023	[Edit] [Delete] [Add]
6	Rotary Service Meeting	08/02/2023	[Edit] [Delete] [Add]

## Attendance Add Page

You can enter the attendance by clicking the Attendance menu/ Attendance Button in the Dashboard and then press add button on the right side

Attendance - view all

Display From Date: 01/01/2023 To Date: 31/12/2023

Search

Print

No.	Meeting Type	Meeting Date	Action
1	Rotary Service Meeting (0000000000)	24/01/2023	[Edit] [Delete] [Add]
2	Rotary Service Meeting (0000000000)	24/01/2023	[Edit] [Delete] [Add]
3	Rotary Service Meeting	27/01/2023	[Edit] [Delete] [Add]
4	Rotary Service Meeting	27/01/2023	[Edit] [Delete] [Add]
5	Installation of President and Officers Meeting (2022-23)	08/02/2023	[Edit] [Delete] [Add]
6	Rotary Service Meeting	08/02/2023	[Edit] [Delete] [Add]

## Add Attendance Form

Club Portal

Award Reporting

Meeting Type Meeting Type

Meeting Date

Add Cancel

Add Cancel

## Edit/Delete Attendance

1. You can do edit by clicking pencil button on the right of each award reporting record
2. Delete record by clicking the trash button

Club Portal

Attendance

S.No. Meeting Type Meeting Date

S.No.	Meeting Type	Meeting Date	Action
1	Rotary Service Meeting	01/01/2024	
2	Rotary Service Meeting	01/01/2024	
3	Rotary Service Meeting	01/01/2024	
4	Rotary Service Meeting	01/01/2024	
5	Rotary Service Meeting	01/01/2024	
6	Rotary Service Meeting	01/01/2024	



## RTN KRISHNAN G NAIR Rotary Club of Quilon

Chairman – PETS Organising Committee  
Chairman – Club Administration  
District Chief Program Coordinator  
Chairman – Membership Development

### Academic Qualifications

- Schooling – Infant Jesus Anglo Indian High School (ICSE)
- Pre Degree, Commerce Group – 2nd Rank, Silver Medallist, University of Kerala
- B.Com – First Rank, Gold Medallist, University of Kerala
- Post Graduation – IIM Bangalore (with scholarship)

### Rotary Awards & Recognitions

1999-00 : Best Secretary, RID 3210 (11 Revenue Districts)

2011-12 : Overall Best President, RID 3211

Overall Best Club – Rotary Club of Quilon

Changemaker Award – Rotary Club of Quilon

(for RI Zone 5, comprising 14 RI Districts covering over 1400

Clubs in Kerala, Tamil Nadu, Karnataka, Andhra Pradesh, parts of Maharashtra & Srilanka

Among the TOP 50 CLUBS IN THE WORLD in per capita contribution to the Annual Fund of TRF

2013-14 : Overall Best Assistant Governor, RID 3211

2019-20 : Overall Best Rotarian, RID 3211

Level 4 Major Donor (TRF Contribution as on 30.06.2023 – over US \$200,000)

Paul Harris Society Member

Citation for Meritorious Service from TRF

All Paul Harris Fellow Family

2022-23 : Overall Best Rotarian, RID 3211

### The Gambia Projects

*Executed on behalf of the Rotary Club of Quilon in West Africa with partner Comafrique Intelizon*

- Solar lighting in 8 Villages

- Solar lighting in 50 Public Health Centres

- Solar Water Purifier in Kindergarten

### Rotaract & Rotary

1983-84 : Charter Member – Rotaract Club of Quilon Midtown, RID 321

1988-89 : Rotaract District Secretary – RID 321

1991-92 : Member – Rotary Club of Quilon

1994-95 : Chairman – District Conference Volunteers & Security

1999-00 : Secretary, Rotary Club of Quilon

Paul Harris Fellow

2002-03 : Convenor – District Conference Ways & Means  
Convenor – Rotary Awards for Excellence  
Multi Zonal Chairman – Road Safety

2006-07 : Co-Chairman – Vocational Service Legal Cell

2008-09 : Faculty – Pre PETS

2009-10 : Convenor – District Conference Reception Committee

2011-12 : President, Rotary Club of Quilon  
Chief Program Coordinator – District Conference  
Major Donor Level 3

2012-13 : Chairman – Permanent Fund, TRF

2013-14 : Assistant Governor, RID 3211  
Chief Program Coordinator – District Conference

2014-15 : Coordinator – Paul Harris Society, TRF

2015-16 : Coordinator – Paul Harris Society, TRF

2016-17 : Faculty – PETS

Chairman – Major Gifts, TRF

Chairman – Paul Harris Society, TRF

Major Donor Level 4

2017-18 : Chairman – PETS Organising Committee

Advisor – Rotaract & Interact

Chairman – Major Gifts, TRF

Chief Program Coordinator – District Assembly,  
District Conference & Awards Nite

2018-19 : Chairman – World Community Service  
Advisor – Major Donor Society

2019-20 : District Chief General Organiser

Advisor – District Conference

Advisor – Major Gifts, TRF

Faculty – AGTS & PETS

Director – AKS Membership Promotion

2020-21 : Chairman – Paul Harris Society

Council of Advisors – District Conference

Chair, Rotary Partnership for Kerala –

Toastmasters International District 121

2021-22 : Faculty – Trainers Training Seminar

Faculty – District RYLA

2022-23 : Chairman – TRF

Chairman, Organising Committee – TRF Seminar

Chairman – District Annual Fund Subcommittee

District Chief Counsellor

Advisor – Venue & Stage, District Conference

Advisor – Speaker's Forum, District Committee

Faculty – AGTS, PETS & Makeup PETS

# Rtn Krishnan G Nair & Ann Rajashree V Nair

Rotary Club of Quilon



*Cashewnuts*  
– From Farm to Fork

## KGN Anacard / Krishnan Food Processors

(CEO : Rtn Krishnan G Nair)

### RECIPIENT

- Regional & National Samman Patra for Income Tax from the Government of India
- Export Excellence Award from Indian Chamber of Commerce & Industry, Cochin
- Kerala State Pollution Control Award
- Kerala State Factory Safety Award
- Tamil Nadu Labour Safety Award

### MEMBER

- Cashew Export Promotion Council of India (CEPCI)
- Federation of Indian Export Organization (FIEO)
- Agricultural & Processed Food Products Exports Development Authority (APEDA)
- Indian Chamber of Commerce & Industry, Cochin
- Kerala Management Association
- Quilon Management Association
- TiE Kerala (Charter Member)

### MEMBER

- Trivandrum Club
- Trivandrum Tennis Club
- Rama Varma Club, Kollam
- YMCA, Kollam
- Fine Arts Society, Kollam
- Quilon Athletic Club
- Quilon District Tennis Association
- Automobile Association of Southern India

### TOASTMASTERS

- Charter President, The Quilon Toastmasters
- Past Area Director, Toastmasters International District 92
- Distinguished Toastmaster

### FREEMASONRY

- Past Master- Lodge Minden (Irish Constitution)
- Past Warden – Lodge Quilon (English Constitution)
- Past First Principal – Chapter Quilon
- Past Supreme Ruler – Quilon Conclave